

OFFICE OF THE CHIEF OF POLICE

SPECIAL ORDER NO. 6

March 5, 2001

**SUBJECT: TRANSPORTATION OF BOOKED PRISONERS REQUIRING MEDICAL ATTENTION**

**PURPOSE:** In an effort to ensure that booked prisoners requiring medical attention are transported to a medical facility in a uniform, timely, and efficient manner, the following procedures have been developed.

This Order revises Department employees' responsibilities for transportation of booked prisoners requiring medical attention.

**PROCEDURE:**

**I. PRISONERS REQUIRING EMERGENCY MEDICAL ATTENTION.**

**A. Employee's Responsibility.** When it is first apparent that a booked prisoner is in need of emergency medical attention, an employee observing such a prisoner or made aware of such a situation shall immediately notify a jail supervisor.

**B. Jail Supervisor's Responsibility.** The jail supervisor shall:

- \* Cause an examination to be made by a jail dispensary employee; and,

**Note:** In facilities without a jail dispensary, the jail supervisor shall immediately notify Communications Division requesting that a Rescue Ambulance (R/A) and a patrol unit respond to the jail Code 3.

- \* Immediately notify Communications Division requesting that an R/A and a patrol unit respond to the jail Code 3 if it is determined that further emergency medical attention is required.

**Note:** If any Area watch commander or the Jail Division Watch Commander identifies an available patrol unit at a jail facility where a prisoner needs emergency medical attention, he/she may assign that unit to accompany the transporting R/A. Once a unit has been designated to accompany

the R/A, the watch commander may cancel the Code 3 call.

## II. PRISONER REQUIRING NON-EMERGENCY MEDICAL ATTENTION.

- A. **Employee's Responsibility.** When it is first apparent that a booked prisoner is in need of non-emergency medical attention, the employee observing such a prisoner or made aware of such a situation shall immediately notify a jail supervisor.
- B. **Jail Supervisor's Responsibility.** In facilities with a jail dispensary, the jail supervisor shall cause an examination to be made by a jail dispensary employee.

**Note:** If it is determined that a prisoner needs further non-emergency medical attention, or the facility does not have a jail dispensary, the jail supervisor shall contact Communications Division and request a police unit from the arresting officer's Area/division of assignment Code 2 to transport the prisoner to a medical facility.

## III. COMMUNICATIONS DIVISION RESPONSIBILITY.

- A. **Emergency Medical Attention.** When notified of a booked prisoner requiring emergency medical attention, Communications Division shall contact the Los Angeles Fire Department to request an R/A, and dispatch a patrol unit to the jail Code 3 utilizing the standard call selection sequence.
- B. **Non-Emergency Medical Attention.** When notified of a booked prisoner requiring non-emergency medical attention, Communications Division shall attempt to assign the Code 2 non-emergency medical transfer call to the Area/division that initially arrested the prisoner. However, the Watch Commander, Communications Division, shall have the final authority in determining which Area/division is ultimately assigned a Code 2 non-emergency medical transfer call.

**AMENDMENTS:** This Order amends Sections 4/648.12 and 4/648.20 of the Department Manual.

**AUDIT RESPONSIBILITY:** The Commanding Officer, Support Services Group, shall monitor compliance with this directive in accordance with Department Manual Section 0/080.30.

**BERNARD C. PARKS**  
**Chief of Police**

**DISTRIBUTION "A"**